

MARTIGNETTI

New England's Leading Distributor of Wine & Spirits

Welcome to the Martignetti Companies' ***On-Line Order Entry System***. The order entry system has been designed to provide you the ability to place your orders at your convenience. In order to allow you to place orders, the attached form must be completed and faxed to our Customer Service Department so that we may assign you a Password to allow you access to the system.

I. Password Request Form

- a. Please complete each section of the form, sign and fax to the number listed at the bottom of the form. Signing of the form will indicate you have read, understood and agree to adhere to the terms set forth herein.
- b. You are responsible for maintaining the confidentiality of your account, password, and for restricting access. Martignetti Companies reserves the right to terminate or suspend your access to the system for any conduct that we believe is in violation of any applicable law.

II. Ordering

- a. All orders placed prior to 5:00 PM will be delivered on your next regularly scheduled delivery day as long as your account with us is in good standing.
- b. The combined total of all orders you place during the day prior to 5:00 p.m. must be at least \$150.00 to be processed for delivery.
- c. Products and descriptions are as they appear in the Beverage Journal. Any quantity discounts will appear on your invoice after processing.
- d. You will receive a confirmation number once we receive your order and an invoice number after your order is processed.
- e. If you encounter any problems placing your order, please have your customer number ready and call our Corporate Training Department at 781-278-2058 between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Thank you for your continued support of the Martignetti Companies and our products. We hope your on-line ordering experience is a pleasant one.

On-Line Order Entry System Password Request

Company Name

Business Address

Date

City/State/Zip

Phone Number

Fax Number

Customer Number

License Number

Printed Name

Title/Position

Signature of Authorized Representative

E-mail Address

Please sign, date, and fax to Andrea Butler, Fax # (781) 278-2284. Your password will be e-mailed back to you as soon as possible.

FOR INTERNAL USE ONLY:

| | |
|--|---|
| _____ Password | _____ User Name |
| _____ Date: | _____ By: |
| System Verification <input type="checkbox"/> | S/R Verification <input type="checkbox"/> |
| Comments: | Comments: |